



The Kelleher Corporation

**APPLICATION
FOR
EMPLOYMENT**

An Equal Opportunity Employer

The Kelleher Corporation

Please read carefully and complete this and the following two pages by printing in ink or typing.

Name: Last, First, Middle		Position(s) Desired	Today's Date
Address: Street		Salary Desired	Date Available for Employment
City, State, Zip		Status Desired: <input type="checkbox"/> Regular Full-Time (40 hrs) <input type="checkbox"/> Regular Part-Time (30-39.9 hrs) <input type="checkbox"/> Temporary Work	
Phone Number	Alternative Phone Number	Shift Desired (check <i>all</i> that apply) <input type="checkbox"/> Day <input type="checkbox"/> Swing <input type="checkbox"/> Night <input type="checkbox"/> Any Shift <input type="checkbox"/> Available Weekends	
Are you at least 18 years of age? (If under 18, hire is subject to verification of minimum legal age and possessing a work permit.) Yes No <input type="checkbox"/> <input type="checkbox"/>		Have you ever been convicted of a criminal offense (felony or misdemeanor, including any form of violence or assault, fraud or theft in any form, reckless driving, DUI, possession of controlled substance or drug)? (Convictions for marijuana-related offenses that are more than two years old need not be listed.) Yes No <input type="checkbox"/> <input type="checkbox"/>	
Do you have a legal right to work in the U.S.? (Proof of eligibility and identification required upon hire.) Yes No <input type="checkbox"/> <input type="checkbox"/>		If yes, state the nature of the crime(s), when and where convicted, and disposition of the case. Yes No <input type="checkbox"/> <input type="checkbox"/>	
If hired, would you have a reliable means of transportation to and from work? Yes No <input type="checkbox"/> <input type="checkbox"/>			
Are you able to perform the functions of the job for which you're applying, either with or without reasonable accommodation? If no, describe the functions that cannot be performed: Yes No <input type="checkbox"/> <input type="checkbox"/>			
(Note: We comply with the ADA and consider reasonable accommodations that may be needed for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and skill and agility tests.)		(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature and date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may be considered.)	
Have you ever applied to or worked for The Kelleher Corporation before? If yes, when and where: Yes No <input type="checkbox"/> <input type="checkbox"/>		Do you have any friends or relatives working for The Kelleher Corporation? If yes, name(s) & relationship: Yes No <input type="checkbox"/> <input type="checkbox"/>	
Have you ever worked for another lumber company? If so, name and location of company: Yes No <input type="checkbox"/> <input type="checkbox"/>			

EMPLOYMENT EXPERIENCE

(Please list below all positions held during the last seven years, starting with your most recent employer. Account for all periods of unemployment. Attach additional pages if necessary. You must complete this section even if you are attaching a resume.)

Name of employer	Phone Number	Name of employer	Phone Number
Address (street, city, state)		Address (street, city, state)	
Date hired (month, year)	Date terminated (month, year)	Date hired (month, year)	Date terminated (month, year)
Your last position	Last salary	Your last position	Last salary
Your name while there	Supervisor's name	Your name while there	Supervisor's name
Description of duties		Description of duties	
Reason for leaving		Reason for leaving	
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, why not?		May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, why not?	



KELLEHER CORPORATION

DRUG SCREENING/PHYSICAL EXAM POLICY STATEMENT & CONSENT FORM

It is the policy of The Kelleher Corporation (the "Company") to maintain a safe, healthy and productive work environment for all its employees; to produce quality goods and services for its customers in an efficient manner; to maintain the integrity and security of its facilities and property; and to perform all these functions in a manner consistent with the interests and concerns of the communities in which it is located and in compliance with all applicable laws.

Pursuant to this policy, the Company may require candidates for employment to pass a physical/medical exam and/or drug screening test.

Drug Screening: The drug screening test, which requires a urine sample, covers illegal substances and legal substances subject to abuse (controlled substances and other substances), including marijuana, cocaine, opiates, amphetamines, and phencyclidines.. Upon request, applicants will be given a list of drugs for which they are tested. The test is restricted to determining the presence of these substances, and the testing site provides the Company only with the results of the screening for these substances and not with any other information. Any applicant who tests positive for the presence of drugs will be informed of that fact and will be given an opportunity to explain the positive result. Any applicant who tests positive and has no legitimate explanation will not be hired and may be prohibited from reapplying for employment at the Company for a period of six months. Any person who previously had a positive drug screening test and who reapplies for employment must provide, at his/her own expense, proof of negative test results and an explanation for the turnaround. Failure or refusal to submit to a drug screening test when required terminates any further processing of an application for employment.

Physical/Medical Exam: Any person who is offered a position with the Company may be required to submit to a physical/medical examination as a condition of that offer. In these situations, the offer of employment is contingent on the person's undergoing the examination and a determination by the physician that the person can perform the essential functions of the job with or without reasonable accommodation. Any such exam would be at the expense of the Company.

By signing below:

- (1) you acknowledge that you have read and understand this Policy Statement & Consent Form; and
- (2) you consent and agree to give a urine specimen at a medical collection site for the purpose of a drug screening test and/or to undergo a physical/medical examination should such be requested of you by the Company; and
- (3) you confirm that any specimen you provide will be your own; and
- (4) you confirm that you have received a copy of this Policy Statement & Consent Form.

Applicant's
 Printed Name: _____
 Applicant's
 Signature: _____

Date: _____

For Company Use Only:

Offer of employment extended to Applicant: Accepted Declined OR Offer NOT Extended to Applicant

Hiring Decision made by: _____ Date: _____

NOTE: This Application Form must be kept on file for two years from the decision whether or not to hire, regardless of whether the applicant is offered employment or subsequently declines employment.